

LOVE & ASSOCIATES, INC.
REALTOR WORKSHEET

Client Name _____
Tax Year _____

Sales Expense	Amount	Education Expense	Amount
Advertising		Seminar Expenses	
Appraisal Fees		Continued Education	
Business Cards		Books, Tapes	
Bank Charges		Other _____	
Clerical Expense		Other _____	
Client Gifts		TOTAL	
Courier Fees		Communication	Amount
Commissions Paid		Cellular Phone	
Escrow/Loan Fees		Faxes	
Finder/Referral Fees		Pagers	
Film/Processing		Answering Service	
Flowers/Cards		Other _____	
Keys/Locksmith		Other _____	
Lock Boxes		TOTAL	
Map Books		Equipment	Amount
MLS Fees		Calculators	
Office Expense		Desk	
Open House		Camera/Video Recorder	
Rent		Chairs	
Sales Assistant		Filing Cabinet	
Signs, Flags, Banner		Cellular Phone	
Food		Tape Recorder	
Software		Telephone Equipment	
Tax Services		Fax Machine	
Tools		Computer/Printer	
Stationary		Scanner	
TOTAL		Office Decorations	
Professional Expenses	Amount	Other _____	
Dues		Other _____	
E&O Insurance		TOTAL	
Legal Fees		Other Expense	Amount
License Expense		Other _____	
Memberships		Other _____	
Publications		Other _____	
Other _____		Other _____	
Other _____		Other _____	
TOTAL		TOTAL	

Notes/Comments: _____

